COUNCIL CHAMBERS
2,330 sq. ft.
AV / Wireless Mic / Internet Access

LOBBY
3,478 sq. ft.

Catering Kitchen
Rest Rooms
FLOOR PLANS: MEETING ROOMS

- **Rotary MTG Room**: 58' x 21'8". AV with Wireless Mic.
- **Four Oaks MTG Room**: 28'9" x 21'8". AV.
- **Kitchentte**: Second Floor.
- **BB&T MTG Room**: 58' x 21'8". AV.
- **Poole MTG Room**: 28'9" x 21'8". AV.
- **Hales MTG Room**: 28'9" x 21'8". AV.
- **York MTG Room**: 28'9" x 21'8". AV.

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SECOND FLOOR

THIRD FLOOR
The Clayton Center Auditorium accommodates 600 people. The main floor seats 476 and the balcony 124. The auditorium is ideal for large corporate presentations, awards ceremonies, and other large-scale productions requiring lights and sound. A 12 x 16-foot projection screen is convenient for a variety of multi-media presentations.

Detailed technical specifications for the auditorium can be downloaded from our website at www.theclaytoncenter.com.
SINCE ITS OPENING IN 2002, THE CLAYTON CENTER HAS RAPIDLY BECOME A FAVORED DESTINATION FOR BOTH BUSINESS AND CIVIC ORGANIZATIONS ACROSS THE REGION.

The renovated, state-of-the-art conference center and auditorium has a rich history. The historic renovation of the complex kept intact many of the design details of the old Clayton school, while adding numerous contemporary amenities, including LCD projectors, automated projection screens, computer ports for presentations, and both broadband and wireless Internet.

The Clayton Center offers clients more than 12,400 square feet of versatile meeting space. One large and four smaller conference rooms are available on our second and third floors. These rooms can be configured in a variety of settings to accommodate your meeting needs.

The Auditorium and Council Chambers of The Clayton Center — both located on the main floor — are perfect for larger group presentations. The Council Chambers and the Main Lobby also are ideal settings for receptions, luncheons and dinners, and trade shows.

The Clayton Center is conveniently located just one half mile off U.S. 70 Business in Clayton, 15 minutes from downtown Raleigh to the west and I-95 to the east.

No matter what the need — meetings or other corporate events — The Clayton Center staff will work to ensure a successful experience for your company. The charming, historical setting of downtown Clayton, our warm and welcoming staff, and our unique design set us apart from other meeting facilities.

We welcome you to stop by and see what we have to offer. Just give us a call at 919-553-1737 for more information about The Clayton Center.

Small town. Big time.
**Facility Set-Up Information**

Below are the maximum numbers of people that can be accommodated in the various set-up arrangements:

<table>
<thead>
<tr>
<th></th>
<th>Rotary (21’ x 58’)</th>
<th>Council Chambers</th>
<th>Others (21’ x 28’)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theatre Style</td>
<td>80</td>
<td>130</td>
<td>40</td>
</tr>
<tr>
<td>Classroom Style</td>
<td>60</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>U-Shape/Conference Style</td>
<td>20</td>
<td>75</td>
<td>15</td>
</tr>
<tr>
<td>Dining</td>
<td>80</td>
<td>112</td>
<td>40</td>
</tr>
</tbody>
</table>

**Main Floor & Terraces**
- Social events maximum number of people is 450

**Main Floor**
- The Main Floor of the Lobby measures 3,478 square feet.
- Formal sit-down events maximum number of people is 112
- Social events maximum number of people is 175
ALL RENTALS AT THE CLAYTON CENTER INCLUDE THE FOLLOWING:

RENTALS INCLUDE

• A one-time room set-up
• Janitorial service during normal business hours (Monday-Friday, 8am-5pm)
• Use of built-in LCD projector and automated screen (renter must provide laptop)
• Use of wireless internet connection
• Use of all-in-one printer, scanner, copier for small jobs
• Use of the catering kitchen subject to availability
• Use of facility's tables and chairs
• Upon request, available conference supplies include easel, flipchart, markers, waste baskets, water glasses and pitchers

ADDITIONAL CHARGES

While The Clayton Center strives to provide the very best in service, additional fees may be incurred by clients. These include the following:

• Charge for change over to room set-up different than the standard theatre style.
• Damage Deposit, in addition to the rental fees. This deposit is refunded no earlier than 2 weeks after the rental.
• Charge for each Security Officer required. At least one uniformed officer is required for rentals which serve any kind of alcoholic beverages. The Clayton Center will book all security personnel with the Clayton Police Department.
• Charge for each event staff person required for all weekend rentals and weekday rentals beyond normal business hours of 8am-5pm, Monday-Friday.
• Charge for each custodial staff person required for all weekend rentals and weekday rentals beyond normal business hours of 8am-5pm, Monday-Friday.
FROM RALEIGH AND POINTS WEST:

Take I-40 East from Raleigh. From I-40, merge onto U.S. 70 Business East via Exit 306 toward Clayton/Smithfield/Goldsboro. Continue for approximately 7 miles and turn left at the stoplight onto Robertson Street (Rite Aid Drugs and Walgreens are on the left). Go two blocks and turn right onto Second Street. Continue for 3 blocks. The Clayton Center is on the right at the intersection of Second and Fayetteville Streets.

FROM POINTS EAST:

FROM I-40
Take I-40 West to Exit 312. Turn right off the exit ramp onto N.C. 42 and continue approximately 6 miles into Clayton. N.C. 42 becomes Lombard Street just past the U.S. 70 bridge. Continue on Lombard Street to the stoplight at Second Street. Turn left on Second Street and continue for 3 blocks. The Clayton Center is on the left.

FROM U.S. 70 AND SMITHFIELD
From the East on U.S. 70, stay in the right lane past N.C. 42 East. At the stoplight at Main Street, turn right into Downtown Clayton. Continue on Main Street for 8 blocks and turn left onto Fayetteville. Go one block. The Clayton Center is on your left.

PARKING

There is limited parking adjoining the back of the facility, which offers handicapped spaces and is accessible from both Horne and Fayetteville Streets. Parking is also located in the Town Square at the corner of Second and Fayetteville Streets (diagonally across from The Clayton Center). Additional parking can be found along the streets surrounding The Clayton Center. Parking at the center and on the surrounding streets is complimentary.